



Position: 6-Month Research Internship: Renewable Energy in Cities

Period: February/March 2021 to August/September 2021

About REN21

REN21 is the only global renewable energy community of actors from science, governments, NGOs and industry. We provide up-to-date and peer-reviewed facts, figures and analysis of global developments in technology, policies and markets. Our goal: enable decision-makers to make the transition to renewable energy happen – now. For more information visit www.ren21.net.

Position Description

REN21 is seeking an intern to support the production process and launch of the second edition of the *Renewables in Cities Global Status Report*, which is a new product series, highlighting the role of cities in the energy transition. The first edition was published in late 2019. As the success of the report depends on input provided by our international community of experts, your help managing the network and supporting the data collection and review processes will be crucial. The intern will also support in the planning for the next edition and provide support in debriefing sessions, outreach activities, research and data collection. The position will be rounded out by additional research opportunities, supporting the further development of the report and research for the REN21 Secretariat.

Responsibilities

- Assist the REN21 Secretariat for the launch of the second edition of the *Renewables in Cities Report* and assist in the planning, preparation and research for the next edition
- Maintain online platforms and databases for data collection and community management
- Support community management, outreach and research activities, including:
 - ✓ Liaising with existing experts and identifying and reaching out to new experts
 - ✓ Ensuring a high quantity of expert input during data collection and review processes
 - ✓ Managing email campaigns and facilitating regular communication with the community
- Carry out data management and analysis for the REN21 Renewables in Cities Global Status Report and other REN21 publications
- Manage and update the research database on renewables in cities
- Support the Renewables in Cities Global Status Report production process in general
- Assist the REN21 Secretariat as needed

Profile Required

The applicant must have critical skills such as creativity, solid analytical approach, autonomy, and the courage to present ideas. The ability to work in a fast-paced, international environment, and innate curiosity are also welcome.

In addition, we require:

- An academic background in energy/environment, engineering, urban planning, social science, political science, economics, sustainability, or similar (Bachelor's Degree/Bac+3 minimum)
- Good knowledge of data management and analysis
- Familiarity with community management, outreach, large email campaigns; experience communicating with a diverse, international audience is an advantage



- Ability to present material clearly with attention to detail
- Excellent written and spoken English; other languages are a valuable asset
- IT skills and interest: fluency in Excel is critical; competency in Word and PowerPoint; knowledge of WordPress and Meltwater is a plus
- An interest in renewable energy, energy efficiency, energy access, general energy issues, sustainable development, or environmental and social challenges. Experience on cities and their role in the climate/energy debate is welcome.

The successful candidate must:

- Already have the legal right to work in France or have EU citizenship
- Be enrolled in an academic institution **OR** have recently graduated (within the last six months)

The working language at REN21 is English. The position is **full-time, paid (EUR 800/month)**, and is based in Paris. Interns are entitled to **2 vacation days/month** in addition to the official UN holidays. The internship will start in February/March 2021.

To apply, please send a CV and a cover letter outlining your suitability and interest in the position through this [form \(https://survey.sogosurvey.com/r/2XROID\)](https://survey.sogosurvey.com/r/2XROID). **The deadline for submissions is on the 6th of December 2020 at 10 pm CET.** For any issues, please contact us at re_cities@ren21.net and mention “**REN21 Research Internship: Renewable Energy in Cities**” in the email header. Please note that only short-listed candidates will be contacted.