

# CALL FOR PROPOSALS

## Copy Editor for the Renewables 2022 Global Futures Report

### About REN21

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REN21 is the only global renewable energy community of actors from science, governments, NGOs and industry. We provide up-to-date and peer-reviewed facts, figures and analysis of global developments in technology, policies and markets. Our goal: encourage and enable them to shift to renewable energy happen - now. Visit [www.ren21.net](http://www.ren21.net).

### Background of the Assignment

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The Renewables Global Futures Report (GFR) series asks forward-looking questions. The reports do not propose a solution; rather each one presents the collective thinking of many experts on a particular topic. [Previous editions](#) of this report were published in 2013 and 2017.

The next edition will ask the question: “What is the role of renewables in decarbonising the transport sector?” The question will be applied globally and regionally (Asia) to both energy and transport experts from the public, private and non-profit sectors, looking at existing scenarios and including interviews with companies and country/regional experts.

This edition of the GFR will fall under REN21’s activities as the renewable energy voice of the [NDC Transport Initiative for Asia](#) consortium. The initiative is a joint programme of seven organisations and is funded by the International Climate Initiative (IKI) of the German Ministry for the Environment, Nature Conservation and Nuclear Safety (BMU).

### Objective

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REN21 is looking for a consultant(s) to act as in a copy editor capacity for the next edition of the *Renewables 2022 Global Futures Report (GFR)*, and who will work in close consultation with the REN21 Research Direction Team (RDT), GFR Authoring team and designers.

## Description of Required Tasks

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The editor may be requested to roughly copy-edit early GFR chapter drafts to prepare the chapters for a more efficient review of the content by the Research Direction Team and Special Advisors, and/or prior to peer review.

The editor will copy-edit the full GFR and supporting documents in a way that is consistent with other REN21 publications (see <https://www.ren21.net/reports/ren21-reports/> for reference). The result will be a clean and proof-read version that is ready for final layout work.

The draft report will be provided by the REN21 Secretariat for copy-editing.

The report should be copy-edited in English (British) and follow OECD style/Chicago style.

*For indicative length of the report and chapters, see past editions of the GFR (<https://www.ren21.net/reports/global-futures-report/>).*

### Tentative GFR chapters/sections

- Front Matter (6-8 pgs)
- Executive Summary (4 pgs)
- Introduction (6 pgs)
- Scenarios (10 pgs)
- Great Debates (30 pgs)
- Global Futures in Perspective (8-10 pgs)
- Spotlight: Decarbonising Transport in Asia (20 pgs)
- Back Matter (6-8 pgs)

### Qualification requirements of contractor

- Proven track record of knowledge about the renewable energy and/or the transport sector
- Over 5 years of editing experience
- Capacity to conduct high quality research and ability to write coherently
- Proficiency in English
- Openness to the collaborative nature of the project

## Proposal Requirements

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### The submission should include:

- The contractor's specific interest in the project.
- A detailed résumé of prospective editor(s), highlighting related work experience.
- A writing sample that illustrates the contractor's ability to edit/write clearly; a writing sample covering similar scope and focus would be highly recommended.
- The contractor's daily rate, and please clarify if VAT is applicable or not.

The selection of the contractor will depend on:

- Price – 30%
- Relevant experience and quality – 45%
  - Relevant experience and references
  - Writing sample
- Flexibility and ability to meet timeline – 15%
- Other – 10%
  - Energy source for the electricity used by the contractor
  - Location: Somewhere between GMT –8 and GMT +1

Proposals should be emailed to [gfr@ren21.net](mailto:gfr@ren21.net) with the subject line “Proposal for GFR 2022 Editor\_[Company Name]” in the subject line.

The **deadline** for receipt of proposals is **23:59 CEST, 3 December 2021**.

### GFR 2022 Tentative Timeline

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The assignment of the contractor will be spread out between December 2021 and April 2022.

The contractor’s assignment schedule shall closely aligned with the agreed schedule for GFR 2022. To allow for publication of information in a timely fashion, the GFR production timeline is very tight. In order to reach the publication deadline, the contractor will be expected to respond within a reasonable amount of time when contacted by REN21.

	August	September	October	November	December	January	February	March	April
Development of report outline, questionnaire, and database									
Getting contributors (for data collection, interviews, advisors) on board									
Conducting interviews									
Desk research; analysis of interview results; figure development									
Workshops									
<b>Authoring</b>									

Integrate comments from reviews (after workshops, peer review, review by special advisors)									
<b>Finalisation and editing</b>									
<b>Design of final edited version of report pieces (review of designed text, figures, tables)</b>									
Front/back matter (acknowledgements, methodology note, executive summary, summary for policymakers, etc.)									
Report launch									