

CALL FOR PROPOSALS

REN21 is looking for a consultant to conceptualise and develop 3-4 Africa RENdez-vous

About REN21

REN21 is the only global renewable energy community of actors from science, governments, NGOs and industry. We provide up-to-date and peer-reviewed facts, figures and analysis of global developments in technology, policies and markets. Our goal: enable decision-makers to make the shift to renewable energy happen – now. For more information, visit www.ren21.net.

General Scope of the Assignment

The intent of the Africa RENdez-vous series (RDV Africa) is to understand how to mainstream renewables in Africa's economic development. This means:

1. understanding and candidly discussing what renewable energy means for Africa
2. recognising and understand the drivers and drags
3. identifying and building on common interests across a broad range of stakeholders

For renewables to be at the heart of the continent's energy future we need to build up societal and market acceptance. While there are numerous conversations around the energy transition in Africa they remain predominately in the political sphere, e.g., AU EU partnership; AEEP Dialogue Series etc. What is missing is the African perspective on renewable energy and its role in the continent's economic development. To strengthen the African voice in the debate and bring in differing perspectives, REN21 created RDV Africa.

RDV Africa is a monthly event and is held virtually. Topics focus on issues that are important to/ emerging on the continent.

Six elements that underpin each event:

1. Questions are built around current discussions happening regionally/globally
2. There is no prescribed position or outcome – the outcome is a robust conversation

3. Provide a "safe and empowering space" allowing participants to step back and away from institutional positioning and discourse and have a conversation that is built on knowledge and experience
4. Each event evolves based on the conversation generated by panellists AND audience
5. Time is given to debate/discuss - additional time at the end is reserved for (open) informal networking
6. Participation is open to anyone; there is no screening of participants

The first series of RDV Africa events was held December 2021 – May 2022 and covered the following topics:

1. What Do Renewables Mean for Africa?
2. Driving Political Leadership to Support Renewable Energy Use
3. What Could an African Green Deal Look Like?
4. Renewables and Natural Gas: What are their roles in Africa's energy journey?
5. Green Hydrogen in Africa: Fuelling export markets or local economic development?
6. How to Ensure the Just Dimension of Energy Transition Processes in Africa?

Over 700 people participated in the series with 30% attending more than one session. Participants came from 114 countries, 45 of which were African.

REN21 is currently developing RDV Africa Series 2 (Sept 2022 – Feb 2023). In the interim it is important to keep engagement and maintain momentum. REN21 is looking for a contractor to develop 3-4 RDV Africa events.

Description of Required Tasks

The contractor will work in close cooperation with the REN21 team on each of the elements listed below

1. RDV Africa Event Development

- identify 5-8 topics that could be developed into individual REV Africa events
- finalise selection of topics and number of RDV
- develop each RDV Africa event:
 - prepare framing note and finalise
 - identify and secure speakers (including leaders)
 - brief speakers

- act as Master of Ceremonies for each of the RDV Africa events (negotiable dependent on fit and skill set of contractor)

Collectively the topics and speakers should:

- tap into a wide range of knowledge and thought
- create an environment that allows people to build connections
- ensure a differentiated discussion
- contribute to the building of credible voices and a credible space

The contractor is not required to manage the backend (technical aspects) of the event series event or develop communication activities.

2. Prepare *Roundup* Bulletin after each RDV Africa event

The bulletin should:

- summarise key points discussed
- provide analysis of the conversation
- feature voices/faces from the discussion

The contractor is not required to design or distribute the bulletin.

Timeline

Timeline: 1 June – 30 September (for 3 RDV) of 30 October (for 4 RDV)

Key Selection Criteria

The selection of the contractor will depend on:

- Price – 30%
- Relevant experience – 30%
- Quality – 30% to be evaluated based on Portfolio
- Flexibility and timeline – 10%

Proposal Requirements

The submission can be made in any format, and should include:

- The contractor's specific interest in the project and availability (statement of interest)
- Profile and experience (CV or summaries of the experience of the team and the prior work that demonstrates the ability to carry out the work)
- The proposed daily rate for carrying out the work in the timeframe provided
- VAT rate, or indication that VAT is not applicable

Proposals should be emailed to secretariat@ren21net indicating "Submission of proposal: RENdez-vous Africa Series Development" in the subject line.

The deadline for receipt of proposals is **25 May 2022 at 23:59 (23:59) CEST**

All received proposals will be acknowledged but only short-listed candidates will be contacted.