

CALL for PROPOSALS

Renewables in Energy Demand: Buildings Module Authorship for the Renewables 2024 Global Status Report

About REN21

REN21 is the only global community of renewable energy actors from science, governments, NGOs and industry. We provide up-to-date and peer-reviewed facts, figures and analysis of global developments in technology, policies and markets to decision makers. Our goal: encourage and enable them to shift to renewable energy – now. For more information, visit www.ren21.net.

Objective

REN21 is looking for a consultant(s) to act as a module author for GSR 2024, who will work in close consultation with the REN21 Research Direction Team (RDT).

Scope and Background of the Assignment

First released in 2005, REN21's *Renewables Global Status Report* (GSR) provides a comprehensive and timely overview of renewable energy market, industry, investment and policy developments worldwide. It enables policymakers, industry, investors and civil society to make informed decisions. The Renewables Global Status Report relies on up-to-date renewable energy data provided by an international network of hundreds of contributors, researchers, and authors. It is the most-referenced document on renewables worldwide. (For the latest edition of the GSR, see www.ren21.net/gsr.)

GSR 2024 Collection Structure

The *Renewables Global Status Report* collection will be divided into a sequence of modules published throughout the year including:

- (1) Global Overview
- (2) Renewables in Energy Demand: Agriculture
- (3) Renewables in Energy Demand: Buildings**
- (4) Renewables in Energy Demand: Industry
- (5) Renewables in Energy Demand: Transport
- (6) Renewables in Energy Supply
- (7) Energy Systems and Infrastructure for Renewables
- (8) Economic and Social Value Creation with Renewables

GSR 2024 Collection Timeline

The GSR Collection is planned to launch five (5) separate publication, as follows:

1. Global Overview – March 2024
2. **Renewables in Energy Demand (Agriculture, Buildings, Industry and Transport) – April 2024**
3. Energy Systems and Infrastructure for Renewables – June 2024
4. Renewables in Energy Supply – June 2024

5. Economic and Social Value Creation with Renewables – September 2024

Each module will cover targets and policies, finance and investment as well as market developments and trends focused on each sector. The content of the GSR 2024 will be based primarily on data from 2023 (or, if unavailable, the newest accessible data). Each module will have an introduction and if relevant, supplementary sidebars, tables and notes. (For more information please check GSR2023).

We are keeping the broad-spectrum sectoral and topical content of the Global Status Report which you know and are continuously contributing to. A Global Overview overarching module will describe and link the different modules to bring the overall vision of the global status of renewable deployment and trends. In addition to this you will find target and policy data, as well as investment and market development information in each module. As we have done in the past, there will be a separate document that contains a summary for policy makers on highlights of the GSR collection.

The high-level structure of the **Status of Renewables in Energy Demand: Buildings** should include the following chapters:

- Module Overview (Introduction and framing)
- *Targets and Policies (Topical Author scope)*
- *Investment (Topical Author scope)*
- Market developments
- Case studies (to ensure geographical coverage)

Topical authors will cover the topics of targets and policies as well as investment and finance. These pieces will then be integrated into the module by the module author with the support of the GSR team. The GSR team will track this and ensure module authors receive Policy and Investment sections in a timely manner.

The responsibilities of the contractor are described in the sections that follow.

Description of Required Tasks

The contractor will support the REN21 Secretariat in conducting research for the 2024 edition of the *Renewables Global Status Report collection* and authoring the module.

- Expected number of working days: up to eight (14) days.
- Expected module length up to 5,000 words.

Authorship of Module

- Define a detailed outline of the module, including list of figures and tables;
- Undertake research and collect data as necessary, using in priority existing consolidated datasets from Buildings Associations or other organizations;
- Draw relevant information from the contributions collected by the REN21 Secretariat from country/regional, technology, and topical contributors; follow up with contributors as necessary to close data gaps;
- Complement available information through desk research and interviews with experts.
- Incorporate comments following peer reviews (detailed outline and full draft)

- Incorporate targets, policies and investment text into module written and provided by Topical authors.
- Produce related figures and tables
 - The contractor is expected to propose and develop figures and tables relevant to the module that help illustrate the status of renewable energy and important trends. It is also possible to use already existing figures and update them as necessary. Changes and additions should be discussed with the RDT.
 - Where missing, provide data for relevant figures, tables, and reference tables for selected indicators.
- Review chapter in layout to check for errors, inconsistencies in data and messaging, etc.
- Ensure that references/citations are provided for all statistics and other information/data and noted in full as endnotes. All references will be included in the final report.
- All references must be produced using [Zotero/Mendeley](#), following **‘Chicago- style 17th edition full endnotes without ibid.** Referencing for all information will be done in accordance with REN21’s referencing guidelines which will be shared with the author.

Other Authorship tasks

- Communication with Research Direction Team and Special Advisors;
- Review of report back matter, if needed (glossary, methodological note, etc.);
- Recognise in the Acknowledgement section all contributors who provided data for the module;
- Consult and collaborate closely with the Research Direction Team on report preparation and incorporation of comments received during the peer review process;
- Make available all relevant background information and data to REN21.

Qualification requirements of contractor

- Proven track record of knowledge about the renewable energy sector, in particular topics relevant to the module;
- Capacity to conduct high quality research and ability to write coherently following GSR style;
- Related work experience;
- Proficiency in English;
- Openness to the collaborative nature of the project.

Project timeline

Status of Renewables in Energy Demand: Buildings

What	By When (tentative)
Outline preparation	October 2023
Peer review outline	November 2023
Data Collection & Authoring	November 2023 – January 2024

Peer review full draft	January 2024 - February 2024
Editing and design	March 2024
Launch	April 2024

Deliverables

What	By When (tentative)	Number of days
Detailed Outline (bullet points)	23 October 2023	0.5 day
Final Outline	9 November 2023	0.5 day
First draft	15 January 2024	7 days
First draft of figures	2 February 2024	2 days
Integrated peer review comments and final figures	18 February 2024	2 days
Integrated Editor Comments	3 March 2024	0.5 day
Final Module	1 April 2024	1.5 days

Proposal Requirements

The submission should include:

- A detailed resume of prospective author(s), highlighting related work experience.
- The contractor's specific interest in the project.
- An overview of written reports covering similar scope and focus.
- A writing sample that illustrates the contractor's knowledge of the renewable energy field and the specific module in question.
- Brief proposed outline for the module.
- Proposed daily rate for carrying out the work.
- VAT rate or note that explains why VAT is not applicable.

Key Selection Criteria

- Cost of the offer – 30%
- Quality of the offer – 70%
 - Writing Sample (30%)
 - Relevant experience and references (60%)

- Flexibility and timeline – (10%)

Payment Schedule

Deliverables	Payment	Date
Deliverable 1: <ul style="list-style-type: none">- Draft Outline- Final Outline	30%	12 November 2023
Deliverable 2: <ul style="list-style-type: none">- First Draft Module- First Draft Figures- Integrated peer review comments and final figures	30%	18 February 2024
Deliverable 3: <ul style="list-style-type: none">- Integrated Editor Comments- Final Module	40%	30 April 2024

Proposals should be addressed to: secretariat@ren21.net. Please mention “CFP – Buildings in Focus Authorship – contractors name” in the subject line.

The **deadline date** for receipt of proposals is **15 October 2023, 23:00 (CEST)**.

Only short-listed candidates will be contacted.