

CALL for PROPOSALS

Topical Author on Targets and Policy for the Renewables 2023 Global Status Report

About REN21

REN21 is the only global community of renewable energy actors from science, governments, NGOs, and industry. We provide up-to-date and peer-reviewed facts, figures, and analysis of global developments in technology, policies, and markets to decision makers. Our goal: encourage and enable them to shift to renewable energy – now. For more information, visit www.ren21.net.

Objective

REN21 is looking for a consultant(s) to act as a topical author on Targets and Policy for GSR 2023, who will work in close consultation with the REN21 Knowledge and Data Team (KDT) and the *module* authors (see below for more information about the structure).

Scope and Background of the Assignment

First released in 2005, REN21's *Renewables Global Status Report* (GSR) provides a comprehensive and timely overview of renewable energy market, industry, investment, and policy developments worldwide. It enables policymakers, industry, investors, and civil society to make informed decisions. The *Renewables Global Status Report* relies on up-to-date renewable energy data provided by an international network of hundreds of contributors, researchers, and authors. It is the most-referenced document on renewables worldwide. (For the latest edition of the GSR, see www.ren21.net/gsr.)

GSR 2023: Discover the new design and structure

The *Renewables Global Status Report* is shifting to now become the *Renewables Global Status Report* collection. Its essence, as a summary report remains the same, but now the report will have a renewed structure. The *Renewables Global Status Report* collection will be divided into a sequence of *modules* published throughout the year. This call for proposal covers the targets and policy chapters included in the **bolded** modules shown below:

(1) Global Overview

(2) Status of Renewables in Energy Demand: Agriculture in Focus

(3) Status of Renewables in Energy Demand: Buildings in Focus

(4) Status of Renewables in Energy Demand: Industry in Focus

(5) Status of Renewables in Energy Demand: Transport in Focus

(6) Status of Renewables in Energy Supply

(7) Energy Systems Infrastructure for Renewables*

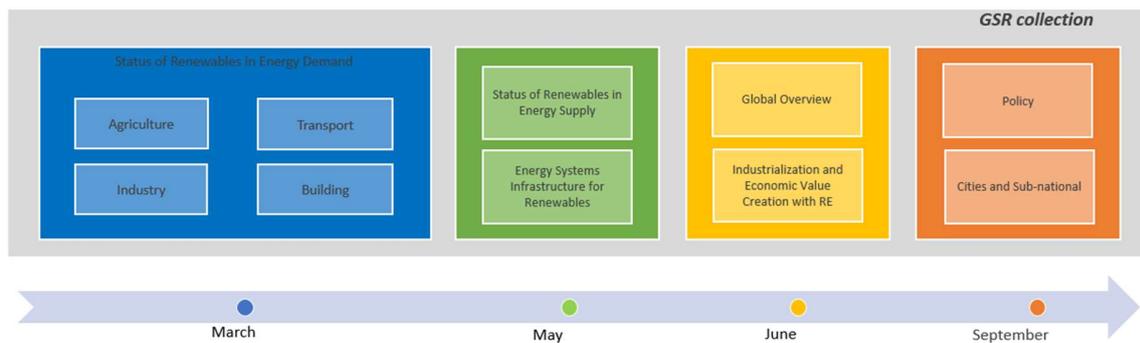
(8) Industrialization and economic value creation with Renewables*

(9) Special feature: Policies in Focus

(10) Special feature: Cities in Focus

* This will be subject to discussion based on the module author's ability to provide policy and targets information for the module

GSR Collection Structure and Timeline



Each module will cover targets and policies, finance, and investment as well as market developments and trends focused on each sector. The content of the GSR 2023 will be based primarily on data from 2022 (or, if unavailable, the newest accessible data). Each module will have an executive summary and if relevant, supplementary sidebars, tables, and notes. ([For more information on how the GSR is changing/evolving, stay tuned for updates on the REN21 website.](#))

We will be continuing our reporting on the overall picture of renewables in the broader energy context. The Global Overview module will describe and link the different modules to bring forward the overall vision of the global status of renewable deployment and trends. In addition to this it will comprise target and policy data, as well as investment and market development information in each module. As we have done in the past, there will be a separate document that contains a summary for policy makers on highlights of the GSR collection.

Background of the Assignment

The high-level structure of modules (1-6) will include the following chapters:

GSR 2023 Module Structure

- *Module Overview (Introduction and framing) (Module Author scope)*
- **Targets and Policy (Topical Author scope)**
- *Investment (Investment Topical Author scope)*
- *Market developments (Module Author scope)*
- *Case studies (to ensure geographical coverage) (Module Author scope)*

It is the responsibility of the topical author under this contract to ensure the authoring of the targets and policy chapters for these modules. These pieces will then be integrated into each module by the module author with the support of the GSR team.

The responsibilities of the contractor are described in the sections that follow.

Description of Required Tasks

The contractor will support the REN21 Secretariat in conducting research for the 2023 edition of the *Renewables Global Status Report* and authoring the module.

- Expected number of working days: up to twenty-three and a half days (23.5)
- Expected policy related length is 7,800 words divided into each module as follows:

| Modules | Estimated number of words for Policy and Targets Chapter in each Module |
|--|--|
| Global Overview | 1,500 |
| Agriculture | 300-500 |
| Buildings | 800-1,000 |
| Industry | 600-800 |
| Transport | 800-1,000 |
| Renewable Energy Supply | 2,500-3,000 |
| Energy Systems Infrastructure* | 300-500 |
| Industrialisation and Economic Value Creation* | 300-500 |

* This will be subject to discussion based on the module author's ability to provide policy and targets information for the module – not included in the total amount of days and length indicated above.

Authorship of Policy and Targets Chapters

- Prepare policy and targets outline for each module, including list of figures/graphs and relevant tables, if applicable;
- Review data collected and provided by the Secretariat, critically evaluate indicators, and propose new indicators;
- Undertake research / collect data as necessary to:
 - Draw relevant information from the contributions collected by the REN21 Secretariat from country/regional, technology, and topical contributors; follow up with contributors as necessary to close data gaps

- Complement available information through desk research and interviews with experts
- Author policy and targets chapters for each module
- Incorporate comments following peer reviews and copy-editing for both the detailed outline and full draft of the module
- Produce related figures and tables
 - Critically review figures & tables from the previous edition of the GSR;
 - The contractor may propose and develop new figures and tables relevant to the chapter that help illustrate the status of renewable energy and important trends. Changes and additions should be discussed with the Knowledge and Data Team, Special Advisors, and module author(s);
 - Provide data and close data gaps for relevant figures, tables, and reference tables for selected indicators
- Review section in design layout to check for errors, inconsistencies in data and messaging, etc.
- Ensure that references/citations are provided for all statistics and other information/data and noted in full as endnotes. All references will be included in the final report. Referencing for all information will be done in accordance with REN21's authoring guidelines which will be shared with contracted authors.
- Provide the GSR team with the policy and targets chapters in a timely manner and coordinate with the module author if necessary
 - Review chapter in layout to check for errors, inconsistencies in data and messaging, etc.
- Ensure that references/citations are provided for all statistics and other information/data and noted in full as endnotes. All references will be included in the final report.
- All references must be produced using [Zotero/Mendeley](#), following 'Chicago- style 17th edition full endnotes without *ibid*'. Referencing for all information will be done in accordance with REN21's authoring guidelines which will be shared with the author.

Other Authorship tasks

- Communication and occasional meetings (if needed) with Research Direction Team, Special Advisors and Module authors;
- Review contributor database, data contributions, etc.;
- Review of report back matter, if needed (glossary, methodological note, etc.);
- Provide a detailed list of all contributors (who provided data and information) for inclusion in the Acknowledgements section
- Consult and collaborate closely with the Knowledge and Data team on report preparation and incorporation of comments received during the peer review process;
- Make available all relevant background information and data to REN21.

Qualification requirements of contractor

- Proven track record of knowledge about the renewable energy sector, in particular topics relevant to the module
- Capacity to conduct high quality research and ability to write coherently following the REN21 "GSR style"
- Related work experience

- Proficiency in English
- Openness to the collaborative nature of the project

GSR Collection Tentative Project Timeline

Round 1: Status of Renewables in Energy Demand: Agriculture, Buildings, Industry and Transport

| What | By When (tentative) |
|-----------------------------|--------------------------------|
| Outline preparation | Early October 2022 |
| Peer review outline | 10-23 October 2022 |
| Data Collection & Authoring | Early October – Mid-December |
| Peer review full draft | 2 - 15 January 2023 |
| Editing and design | Mid-January – end-January 2023 |
| Launch | Early March 2023 |

Round 2: Renewable Energy Supply and [Energy Systems Infrastructure]* Modules

| What | By When (tentative) |
|-----------------------------|------------------------------|
| Outline preparation | November 2022 |
| Peer review outline | End-November – December 2022 |
| Data Collection & Authoring | November 2022 – March 2023 |
| Peer review full draft | End-March – April 2023 |
| Editing and design | April – early May 2023 |
| Launch | Mid-May 2023 |

* This will be subject to discussion based on the module author's ability to provide policy and targets information for the module

Round 3: Global Overview and [Industrialisation and Economic Value Creation] * Modules

| What | By When (tentative) |
|-----------------------------|------------------------------|
| Outline preparation | November 2022 |
| Peer review outline | End-November – December 2022 |
| Data Collection & Authoring | November 2022 – March 2023 |
| Peer review full draft | End-March – April 2023 |

| | |
|--------------------|------------------------|
| Editing and design | April – early May 2023 |
| Launch | Mid-June 2023 |

* This will be subject to discussion based on the module author's ability to provide policy and targets information for the module

Deliverables

| What | By when | Est. No. of days |
|--|-------------------------|------------------|
| Outline (list of bullet points) for Round 1 | Early October | 0.5 day |
| Outline (list of bullet points) for Round 2 & 3 | Early November | 1 day |
| First draft for Round 1 | 2 December | 4 days |
| Peer Review Draft Round 1 | 28 December | 1 day |
| Integrating PR comments and finalising draft Round 1 | 20 January 2023 | 1 days |
| Integrating editor's comments and finalising section Round 1 | 23-29 January 2023 | 1 day |
| First draft for Round 2 & 3 | 3 March 2023 | 8.5 days |
| Peer review draft Round 2 & 3 | 22 March 2023 | 2 days |
| First draft of figures Round 2 & 3 | 22 March – 5 April 2023 | 2 days |
| Integrating PR comments and finalising draft Round 2 & 3 | 21 April 2023 | 1.5 days |
| Final figures Round 2 & 3 | 21 April 2023 | 0.5 day |
| Integrating editor's comments and finalising section Round 2 & 3 | 24-28 April 2023 | 0.5 day |

Proposal Requirement

The submission should include:

- A detailed resume of prospective author(s), highlighting related work experience.
- The contractor's specific interest in the project.
- An overview of written reports covering similar scope and focus.
- A writing sample that illustrates the contractor's knowledge of the renewable energy field and the specific module in question. This should include a brief proposed outline of the module.
- Proposed daily rate for carrying out the work.

- VAT rate or note that explains why VAT is not applicable.

Key Selection Criteria

- Cost of the offer – 30%
- Quality of the offer – 70%
 - Writing Sample (30%)
 - Relevant experience and references (60%)
 - Flexibility and timeline – (10%)

REN21 will pay 30% of the contractor's fee at contract signature and the second 70% payment once the final deliverable is validated by the REN21 secretariat.

Proposals should be addressed to: secretariat@ren21.net. Please mention "GSR2023 CFP – Topical_Author_Policy–contractors name" in the subject line.

The **deadline date** for receipt of proposals is **9 October 2022, 23:00 (CEST)**.

Only short-listed candidates will be contacted.