

CALL for PROPOSAL

For a Research and Project Management Support for the Renewables 2023 Global Status Report

Timeline: September 2022 – March 2023

About REN21

REN21 is the only global renewable energy community of actors from science, governments, NGOs and industry. We provide up-to-date and peer-reviewed facts, figures and analysis of global developments in technology, policies and markets. Our goal: enable decision-makers to make the shift to renewable energy happen – now. For more information, visit www.ren21.net.

General Scope of the Assignment

First released in 2005, REN21's *Renewables Global Status Report* (GSR) provides a comprehensive and timely overview of renewable energy market, industry, investment and policy developments worldwide. It enables policymakers, industry, investors and civil society to make informed decisions. The Renewables Global Status Report relies on up-to-date renewable energy data provided by an international network of hundreds of contributors, researchers, and authors. It is the most-referenced document on renewables worldwide. (For the latest edition of the GSR, see www.ren21.net/gsr.)

The *Renewable Global Status Report* is conceived as a summary report with a more or less similar structure as its predecessors, and content and presentation in a similar fashion to the previous year's report. Nonetheless, this year important changes are in terms of amount of information is expected in the Market and Industry Chapter, where the information related to the technology is expected to be shorter and more high-level. The content of the GSR 2023 will be based primarily on data from 2022 (or, if unavailable, the newest accessible data)

In addition, the report will have an executive summary and supplementary sidebars, tables and notes. Also, there will be a separate document that contains a summary for policy makers on highlight of the report.

Background of the Assignment

REN21 is looking for several consultant(s) to support the REN21 Secretariat in research and project management for REN21's work on the *Renewables 2023 Global Status Report*, as well as other tasks within the REN21 Secretariat. The contractor(s) will work in close consultation with the REN21 Research Direction Team. The assignment is expected to be close to a full-time commitment between September 2022 and March 2023, with the option of a part-time commitment for the ideal candidate.

Description of Required Deliverables

The contractor will support the REN21 Secretariat in providing research and project management support for the 2023 edition of the *Renewables Global Status Report*. Specifically, the contractor is expected to fulfil the following tasks:

- **REN21 research support:** Participate in defining and further developing REN21's renewable energy reporting; undertake research, data collection and analysis as necessary
 - Undertake qualitative and quantitative analysis of energy trends (as well as other related topics) for inclusion in REN21 activities, especially the REN21's *Renewables Global Status Report* and as input for other REN21 reports and projects.
 - Draw relevant information from the contributions collected by the REN21 Secretariat from contributors.
 - Conduct desk research and follow up with contributors to close data gaps.
 - Author short pieces in REN21 reports as opportunities arise, as well as suggest possible topics that could be included, according to the contractor's interests.
 - Ensure that references/citations are provided for all statistics and other information/data, and noted in full as endnotes.
- **Project management support: work collaboratively in the project and research coordination team to support the production of REN21's knowledge products, such as the *Renewables Global Status Report***
 - Support the production of REN21 knowledge products, including facilitating collaboration between authors and contributors; carrying out critical review of text, figures, tables, and report content, etc.
 - Support the day-to-day management of REN21's knowledge products production process, including monitoring of milestones and timelines.
- **Support REN21 in reaching out and mobilizing contributors** to participate in the data collection process, i.e. provide data.
- **Outreach and mobilization events:** support the preparation of REN21 events.
- Other needs of the REN21 Secretariat.

Qualification requirements of contractor

- Proven track record of knowledge about the renewable energy sector.
- Capacity to conduct high quality research and ability to write coherently following REN21 style.
- Related work experience.
- Proficiency in English.
- Openness to the collaborative nature of the project.

GSR Tentative Timeline

The assignment runs from early September 2022 until end of March 2023, with a possible extension to until June 2023. Below is a provisional timeline for report production:

By When	What
September – mid-October	<ul style="list-style-type: none"> - Project planning and kick-off - Contracting with GSR 2023 production team
September - mid-January	<ul style="list-style-type: none"> - Data Collection & Authoring - Preparation and peer review of extended report outline (batch 1) - Authoring of report chapters (batch 1) - Open peer review of full report (batch 1)
January - March	<ul style="list-style-type: none"> - Preparation and peer review of extended report outline (batch 2) - Authoring of report chapters (batch 2) - Open peer review of full report (batch 2)
Mid-March – mid-April	<ul style="list-style-type: none"> - Open peer review of full report - Interviews on global trends and developments
April/May	<ul style="list-style-type: none"> - Editing and design of the report
Mid-June	<ul style="list-style-type: none"> - Launch of Final Report

Selection Criteria

The selection of the contractor will depend on:

- Price – 30%
- Relevant experience – 30%
- Quality – 30% to be evaluated based on writing sample(s) and motivation
- Flexibility and timeline – 10%

Proposal Requirements

The submission should include:

- A detailed resume of the candidate, highlighting related work experience
- The candidate’s specific interest in the project
- A writing sample that illustrates the contractor’s knowledge of the renewable energy field
- Indication of time availability between September 2022 and March 2023
- Proposed daily rate for carrying out the work, including VAT (if applicable).

Proposals should be addressed to: secretariat@ren21.net. Please mention **“Submission of Proposal: GSR 2023 - Research and Project Management Support”** in the subject line.

The **deadline date** for receipt of proposals is **4 September 2022, 23:00 (CEST)**.

All received proposals will be acknowledged but only short-listed candidates will be contacted.